



Kent School District  
**DISCLOSURE STATEMENT for**

**STUDENT TEACHER/OBSERVATION/PRACTICUM/INTERNSHIP**

Please fax to 253.373.7202 or scan and attach to an email to [ksdcareers@kent.k12.wa.us](mailto:ksdcareers@kent.k12.wa.us).

The Kent School District requires completion of this form for prospective student teacher/observation/practicum/internship placement. If your answer to any of the following questions is YES, please give a complete explanation, using a separate sheet of paper if necessary, including duties, circumstances, and supporting documentation. Any falsification or deliberate misrepresentation, including omission of a material fact or failure to complete any part of this application/questionnaire, will be grounds for denial of placement/employment or continued employment with the Kent School District.

1. Have you ever been convicted for any crime or pleaded guilty, fined or placed on probation for violation of any law? For the purpose of this question "convicted" includes (1) all instances in which a plea of guilty or of nolo contendere is the basis of conviction, and (2) all proceedings in which a sentence has been suspended or deferred. You need not list traffic violations for which a fine or forfeiture of less than \$150.00 has been imposed. A conviction record will not necessarily bar you from employment?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
2. Have you ever been discharged or asked to resign, or resigned in lieu of termination by an employer?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
3. Have you ever resigned from employment while you were being investigated by an employer?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
4. If yes, please give the name of the employer, the date of your resignation and the allegations being investigated at the time of your resignation.  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
5. Have you ever been placed on a plan of improvement?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
6. Have you ever left any educational, school related, or volunteer position voluntarily or involuntarily, while the subject of an inquiry, review or investigation of alleged misconduct?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
7. Are you currently the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of professional standards of conduct by either an employer or a licensure agency?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
8. Have you ever been placed on paid or unpaid leave by your employer for any alleged misconduct or being investigated for alleged misconduct?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
9. Have you ever had an adverse action taken on a professional certificate, license or charter school registration?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
10. Have you ever had any civil judgment or other court order, including but not limited to restraining order, entered against you resulting from allegations of abuse, assault, batter, harassment, intimidation, neglect, stalking, exploitation or other threatening behavior toward minor child?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
11. Have you ever been the subject of a substantiated report of child abuse or sexual conduct (involving a minor child and or K-12 student age 18 or older)?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:
12. Are you currently the subject of an ongoing investigation related to a report of suspected child abuse or sexual conduct (involving a K-12 student or minor child)?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain:

All placements, pursuant to RCW Chapter 28A.400.303, as amended, will be required to complete a disclosure form indicating whether you have been convicted of crimes against persons listed in the statute. A criminal conviction history record, based on fingerprints, will also be requested from the Washington State Patrol and the Federal Bureau of Investigation. Student teacher / observation / practicum / internship placements can have their university/college submit proof of current fingerprints. KSD internships will be conditional upon the district's receipt of a conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges listed in RCW Chapter 43.43, as amended.

If offered a paid internship or position with the Kent School District, the Federal Immigration and Nationality Act require us to verify your identity and authorization to work before you may commence employment.

I authorize Kent School District to make any investigation of any personal, education, vocational, or employment history. I further authorize any current or former employer, person, firm, corporation, educational or vocational institution, or government agency to provide Kent School District with information they have regarding me. I hereby release and discharge Kent School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I agree that falsification of any part of this application shall be sufficient cause for dismissal. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me.

PLEASE PRINT \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last First Middle (aka maiden name, etc) MO/DATE/YR

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Witness, Print Name \_\_\_\_\_ Witness, Signature \_\_\_\_\_

The Kent School District is an equal opportunity/affirmative action employer. The Kent School District complies with all federal and state rules and regulations and does not discriminate on the basis of age, race, color, creed, national origin, sex, marital status, or the presence of any sensory, mental, or physical disability.