

Meeker Middle School

STUDENT HANDBOOK

Every Pioneer Deserves a CHAMPION!

Principal: Breanne Devlin

Assistant Principal: Michael Cohen

School Safety Officer: Ricardo Bland

Behavior Interventionist: Nathan Meyer

12600 SE 192nd Street

Renton, WA 98058-7610

Phone: 253-373-7284

Fax: 253-373-7560

SCHOOL ADMINISTRATION

Breanne Devlin Principal

Michael Cohen Assistant Principal

SCHOOL HOURS

Monday – Friday, 8:15 a.m.- 2:55 p.m.

Students are not allowed in the building before 8:05 a.m. and must leave promptly at 3:05 p.m., unless they are under the direct supervision of a staff member and participating in a school activity. **The building closes to unsupervised students at 3:15 p.m.**

SCHOOL TELEPHONE DIRECTORY

You may reach any of the following by dialing:

| Attendance | (253) 373-7284 |
|--------------------------|----------------|
| Cashier | (253) 373-6381 |
| Counseling | (253) 373-7284 |
| District Administration | (253) 373-7000 |
| Main Office | (253) 373-7284 |
| Health Room/Nurse | (253) 373-6384 |
| Registrar/School Records | (253) 373-6388 |
| Transportation | (253) 373-7442 |

MEEKER MIDDLE SCHOOL

2022-2023 DAILY BELL SCHEDULES

- 7:45 a.m. Breakfast students may enter the cafeteria
- 8:11 a.m. First bell rings students head to class
- 8:15 a.m. School starts for all MK students
- 2:55 p.m. Regular dismissal Monday, Tuesday, Thursday, and Friday
- 12:55 p.m. Early Dismissal Wednesday

REGULAR DAY

1st 8:15 - 9:12

2nd 9:16 - 10:15

3rd 10:19 - 11:16

4th 11:20 - 12:53

LUNCHES

A 11:20 - 11:50

B 12:23 - 12:53

5th 12:57 - 1:54

6th 1:58 - 2:55

EARLY DISMISSAL (WEDNESDAYS)*

1st 8:15 - 8:49

2nd 8:53 - 9:29

3rd 9:33 - 10:07

4th 10:11 - 11:39

LUNCHES

A 10:11 - 10:41

(Pioneer time 10:45 - 11:05)

B 11:09 - 11:39

(Pioneer time 10:11 - 10:31)

5th 11:43 -12:17

6th 12:21 - 12:55

Kent School District

Student Calendar 2022-2023

Note: In the event of school cancellation by the district, the make-up day(s) will be added to the end of the school year in June.

| M | T | W | T | F | | M | T | W | T | F | | | |
|--|-------------------------------------|----------|----------|------------------------|--|----------------------------|--|--------|----------|------------------------------|-------------------------|--|--|
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| 22 29 | 23 30 | 24 31 | | 26 | | | | | | | | | |
| | SEPTEMBER | | | | | | FE | BRUA | ARY | | | | |
| | | | 1 | 2 | #School starts 9/8 | - | | 1 | 2 | @3 | @ No School | | |
| 5 | 6 | 7 | #8 | 9 | | 6 | 7 | S | 9 | 10 | () Presidents' Day 2/20 | | |
| 12 | 13 | 14 | 15 | 16 | Kindergarten starts 9/13 | 13 | 14 | 15 | 16 | 17 | | | |
| 19 | 20 | 21 | 22 | 23 | 17 School Days | (20) | 21 | 22 | 23 | 24 | 18 School Days | | |
| 80750 S0705 | 27 | 28 | 29 30 | 30 | 70 , 103 1070 30 00 00 00 00 10 70 | 27 | 28 | | 5.00 | es t ates. | | | |
| | OCTOBER | | | | The control of the co | - | MARCH | | | -3 -3 | | | |
| 3 | 4 | 5 | 6 | @7 | No School – Teacher Work | shop | | 1 | 2 | 3 | | | |
| 10 | 11 | 12 | 13 | 14 | 20 School Days | 6 | 7 | S | 9 | 10 | | | |
| 17 | 18 | 19 | 20 | 21 | | 13 | 14 | 15 | 16 | 17 | | | |
| 24 | 25 | 26 | 27 | 28 | | 20 | 21 | 22 | 23 | 24 | | | |
| 31 | | Kitatin | | | | 27 | 28 | 29 | 30 | 31 | 23 School Days | | |
| | | | IBER | à . | | 9 | APRIL | | | | | | |
| | 1 | 2 | 3 | 4 | () Veterans Day 11/11 | 3 | 4 | 5 | 6 | 7 | () Spring Vacation | | |
| 7 | 8 | 9 | 10 | (11) | () Thanksgiving 11/24 | (10) | (11) | (12) | - | manufacture. | 4/10 - 4/14 | | |
| 14 | 15 | 16 | 17 | 18 | () Native American Herit | 7.1 | 18 | 19 | 20 | 21 | | | |
| 21 | 22 | 23 | (24) | (25) | Day 11/25 | 24 | 25 | 26 | 27 | 28 | 15 School Days | | |
| 28 | 29 | 30 | | | 19 School Days | (2) | | | | | <u>2</u> 86 | | |
| DECEMBER | | | | | _ | | | | | | 48 | | |
| | | | 1 | 2 | () Winter Vacation | 1 | 2 | 3 | 4 | 5 | | | |
| 5 | 6 | 7 | 8 | 9 | 12/19 - 12/30 | 8 | 9 | 10 | 11 | 12 | | | |
| 12 | 13 | 14 | 15 | 16 | 12 School Days | 15 | 16 | 17 | 18 | 19 | | | |
| (19) | (20) | (21) | 110000 | (23) | | 22 | 23 | 24 | 25 | 26 | () Memorial Day 5/29 | | |
| (26) | (27) | (28) | macon. | (30) | _ | (29) | 30 | 31 | _ | | 22 School Days | | |
| JANUARY | | | | | (NN-w V-wis Day Observed 1/2 | 10 | JUN | | | - | #I + D - 00 1 100 | | |
| (2) | 3 | 4 | 5 | 6 | () New Year's Day Observed: | | | | 1 | 2 | #Last Day of School 6/2 | | |
| 9 | 10 | 11 | 12 | 13 | () M.L. King Day 1/16 | 5 | 6 | 7 | 8 | 9 | 14 School Days | | |
| (16) 23 | 17 24 | 18 25 | 19 26 | 20 | 20 School Days | (19) | 13 | #21 | 15 22 | 16 23 | () Juneteenth | | |
| 30 | 31 | 20 | 20 | 21 | 20 Senool Days | 26 | 27 | 28 | 29 | 30 | | | |
| | | | | | | No | School | l Days | | | | | |
| | Starts: | | | | September 8 | 0.1.7 | | | | | | | |
| | Ends: er Ends | | | | | October 7: November 11 | | | | nool – 10 ns Day | eacher Workshop | | |
| | Ends: | | | | | November 24 | | | | sgiving | | | |
| | | | | | | November 25 | 1/10/10/10/10/10/10/10/10/10/10/10/10/10 | | | Native American Heritage Day | | | |
| | | | | | | December 19 | - 30: | | | Vacatio | | | |
| Zlaman | mm. Co | | -0.5 | | | January 2: | | | | | ry Observed | | |
| | | | | | | January 16: February 3: | | | | | NS | | |
| | | | | | | February 20: | | | | ents' Bre | eak | | |
| | | | | | | April 10 - 14 | | | | | | | |
| November 22 3-hour Early Dismissal (Secondary Schools Only) June | | | | | | | | | Memo | rial Day | | | |
| | Name and Address of the Owner, when | | (All Sci | Charles of the Control | Carolin Cany | - Marie 17. | | | Junete | | | | |
| | early R | | | | | | | | | | | | |

COMPULSORY ATTENDANCE LAW

Please refer to the Kent School District Student/Parent Handbook (<u>FOUND HERE</u>) for detailed information and policies.

The information below is specific to Meeker Middle School but complies with Kent School District attendance policy (FOUND HERE) in the Student/Parent Handbook.

Regular attendance is important to every student's success at Meeker. Truancy and repeated tardiness will not be tolerated. The information below is designed to provide students with information about attendance policies at Meeker.

ATTENDANCE POLICY AND PROCEDURES

Absences

If you are absent from school, have a parent or guardian contact the Attendance Office at <u>253-373-7284</u> or <u>MKAttendance@kent.k12.wa.us</u>. Excused absences may include: if you are sick, injured, have a medical appointment, are in quarantine, or have a death in the family. Many other absences *may* be considered excused. Documentation or proof of an emergency may be required.

Students who have been absent from class for any reason other than school sponsored and directed activities must: 1) bring a note from a parent or guardian to explain their absence, 2) ask a parent or guardian to call the attendance line to explain the absence, 3) ask a parent or guardian to email the attendance office to explain the absence (MKAttendance@kent.k12.wa.us), or 4) ask a parent guardian to enter the attendance directly into Skyward.

Admit slips will be issued before school in the attendance office. In order to avoid being tardy to class, students who need admit slips are to report to the attendance office immediately upon arriving at school.

- · Meeker Middle School is not obligated to provide for, or accept, make-up work for absences considered unexcused.
- · Students who are absent or arrive to school two hours *after* the start of the school day are not eligible to participate in after-school activities unless approval (based on reason for absence) is given by school administration.
- Students, when absent, do your best to check Canvas and any other online resources to remain current in your classes. It is always a good idea to email your teachers to keep on top of all assignments. It is your responsibility to make up your work when you are absent. If you know you will be absent ahead of time, please meet with your teachers at least three days ahead of time to give them enough notice to gather work for you to do while you are out of school.
- **Students are responsible for monitoring their attendance in Skyward to ensure that teachers have recorded it correctly. If you find that a teacher entered your attendance incorrectly, please email your teacher(s) to request that your attendance be corrected. This is especially important when a student arrives to class tardy and has already been marked absent.

Early Dismissal

Students are to submit parent requests for early dismissals to the Attendance Office no later than before school on the day needed. Excused early dismissals will be issued for pre-arranged dental or doctor appointments. Other requests by parents or guardians for students to leave school early will be granted, but may be considered unexcused. **STUDENTS WHO FAIL TO PROPERLY CLEAR WITH THE ATTENDANCE OFFICE BEFORE LEAVING THE CAMPUS WILL BE CONSIDERED TRUANCY**

Vacation/Extended Absence

Please refer to the Kent School District Student/Parent Handbook (FOUND HERE) for detailed information and policies.

Tardy Policy

Students at Meeker are expected to arrive to class on time and be prepared for learning.

Students who are tardy to class will be marked tardy by their teachers.

Excessive unexcused tardies may result in school consequences.

Tardy - Late Arrival (after 8:30 a.m.):

Late arrivals, due to illness, medical appointments, or family emergencies will be excused. A note may be required. The attendance office will fill out a regular admit slip for late arrivals. Students with unexcused late arrivals will also be marked tardy to the class.

Truancy

Washington Compulsory Attendance Law requires every student to attend school and be in each class, every day, on time. When at school, you need to be in class, unless you have a pass provided by a staff member. If you are not where you are expected to, there may be safety concerns, school consequences, and legal implications.

Students who miss any part or all of a school day without a legitimate excuse are considered **truant**. Administrative action will be taken for each such instance. Truancy is defined as not reporting to school when parents/guardians expect you to be there, or not reporting to or remaining at assigned areas after arrival on campus. Students who leave assigned area without permission will be treated as truant. Discipline will be assigned at the discretion of school administration. Repeat violations are subject to progressive discipline.

ACTIVITIES

Activity Membership Guidelines

Here at Meeker Middle School, you will have the opportunity to participate in a number of activities and programs that require you to exercise a high degree of responsibility and self-discipline. Your approach to learning and your behavior here at school are strong indicators of your ability to act in a responsible manner.

You are highly encouraged to participate in after school clubs, activities and sports teams. To do so, you need to be in good academic standing and demonstrate responsible behavior. If you have received in-school or out-of-school suspension, you will not be permitted to attend after school sports or activities unless you have permission from school administration. Students who are involved in the use of controlled substances (including off-campus), will be removed from participation in after school activities.

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Membership in Associated Student Body (ASB) Leadership, Honor Society, Dance and Cheer Team or other activities may require recommendations from some, or all, of your classroom teachers. Applicants will use a standard teacher recommendation form. Students who are selected for membership in these activities will be expected to demonstrate leadership and responsible behavior. Specific criteria will be used to evaluate your readiness to assume the responsibilities of these activities. See your advisor for specific criteria. Members of these groups, including athletes, who are involved in the use of controlled substances, (including off-campus consumption) or other exceptional misconduct will be removed from membership in these activities.

After School Activity Policy

The purpose of attending after school sporting events is to cheer on your school team and support your friends. The following guidelines listed below will ensure that these remain fun events and keep all Meeker events safe.

During the school year there are a number of afternoon and evening school-sponsored activities including ASB and PTSA events, concerts, plays and athletic events. Policies that must be followed at these activities include:

- · Refer to district Student-Parent Handbook for information on online registration for sports.
- · All school rules apply to after school activities.
- · Students must have school ID in order to attend after school sporting events and must show ID to staff at the door.
- · Meeker is a closed campus. Only Meeker students and students from the opposing school may attend athletic events.
- · Doors do not open until five minutes before start time. Students must go directly into the building where the activity is taking place.
- · For sporting events right after school, students may not leave campus and return.
- · Once students enter the facility, they must remain inside until the activity is over, or until a parent or guardian speaks to an administrator in charge.
- · Once students leave the event, they may not re-enter.
- · Students should be picked up or depart campus no later than fifteen minutes after the conclusion of the activity.

Students who fail to comply with the rules will be asked to leave and parents will be notified. Students who are asked to leave must do so. Further disciplinary action may be taken, including suspension and exclusion from future events or school.

Eligibility: Only those enrolled and in good standing at Meeker may attend activities or events. Students need to attend at least 3 periods of school the day of an activity. Students must have transportation from all activities.

Time: All ASB and PTSA sponsored events will start directly after school unless otherwise noted. Students are expected to report directly to the activity area. If a student needs to leave early, they must bring a note from a parent/guardian and the parent/guardian must pick up the student at the event. Any exceptions need to be pre arranged through the office. Once a student leaves the building, they will not be allowed to return. **A student's ride should be outside when the activity concludes.**

ATHLETICS

Our athletic program consists of four seasons as follows:

Middle School Athletic Seasons for 2022-2023

- Season 1 (August 29- October 21): Girls badminton, boys soccer, boys/girls track
- Season 2 (October 31 January 13): Boys basketball, girls gymnastics
- Season 3 (January 23 March 24): Girls basketball, wrestling
- Season 4 (April 17- June 9): Football, girls soccer, girls volleyball

Kent School District Standard Application for Student Athletes

All necessary Athletic Forms are available in the main office.

All students may turn out for all sports. We have 7th and 8th grade teams in football, boys basketball, girls basketball, gymnastics, wrestling, volleyball, boys soccer, girls soccer, and track & field.

There will be no activity bus available for athletics. Parents/guardians will be responsible for picking up their athletes after athletic events.

All students must register for the activity before they may participate, which includes the following:

- · Turn in correctly completed athletic registration/physical forms (available in the main office).
- · Register on FamilyID for athletics.
- · Have a physical exam by a doctor **after June 1, 2022**. Physicals for middle school are valid for the current school for two years.
- · Students must maintain a cumulative 2.0 GPA to participate.

Athletic & Activities Code of Conduct

All Meeker athletes will comply with the rules and regulations found in the KSD Student Athletic Handbook as well as all WIAA eligibility requirements. Meeker athletes are considered student leaders and are always expected to represent Meeker with honor and respect.

2022-2023 Athletic Schedule

The schedule for the sport season will be distributed by the coach during each season.

The school will publish the sports schedule for each season in the Meeker Newsletter and on the Meeker School Website.

GENERAL INFORMATION

Bus Rules

Please refer to the Kent School District Student/Parent Handbook for detailed information and policies. The number for KSD Transportation is: 253-373-7442.

• For students who have after-school detention (ASD), please make sure you have an ASD-issued bus pass to ride the late bus for that day.

Cashier

Checks should be made payable to Meeker Middle School, and should be written in the exact amount of the fee due.

Fine Policy: Students are responsible for their KSD-issued technology and other materials provided by the school. Students may be subject to fines for school items that are lost, damaged, or stolen. As part of the district's commitment to being good stewards of taxpayer dollars, KSD Policy #6119 and Procedure #6119P address overdue bills. All non-sufficient fund (NSF) checks will be subject to \$25 fees.

Closed Campus

Meeker is a "closed campus". This means that students are not to leave once they have arrived until school has been dismissed. Students who leave campus without permission will be considered truant and may be subject to search.

Computers and Technology

Information on computer and technology use at Meeker can be found in the Publication and Electronic Systems Use Permission Form. School personnel will explain appropriate use of computers and technology to all students. Failure to follow the appropriate computer use policy may result in loss of computer or technology use and/or school discipline.

Counselors

The counseling office is available to assist in a variety of ways. It is best to make an appointment. Students should make an appointment in the counseling office before school, or should email their counselor.

8th grade- Ms. Shafi @ samina.shafi@kent.k12.wa.us

7th grade- Mrs. White. @deborah.whiteprice@kent.k12.wa.us

Fund-Raising/Sales by Students

Meeker students are not to participate in fund-raising activities on the Meeker campus or to buy and sell food or other items while at school, unless authorized by the Meeker administration.

If your club or sports team has a fundraising activity, be sure that it is approved by Meeker administration.

Halls and Courtyard

To ensure the safety of all students and staff, remember to treat others with respect while in the halls and courtyard. Also remember:

- Do not block the halls or doorways.
- Use a conversational speaking volume inside and out.
- Comply with staff requests.
- Use the right hand side of doors and halls.
- Help keep the building clean, inside and out, by using trash cans.

GENERAL INFORMATION

Hall Passes

Students need to be in class. No hall passes will be granted during the first and last 10 minutes of class. Students who must be out of class are required to have a valid eHall Pass (or written pass if necessary). No passes during lunch period.

Health Services

<u>Immunization Law:</u> Please refer to the Kent School District Student/Parent Handbook (<u>FOUND HERE</u>) for detailed information and policies.

<u>Student Medication:</u> Please refer to the Kent School District Student/Parent Handbook (<u>FOUND HERE</u>) for detailed information and policies.

Lockers

STUDENTS ARE NOT TO SHARE LOCKERS

School administrators shall have the authority to search student lockers if there is reasonable belief that lockers are being used for illegal purposes or purposes which seriously violate school rules or district policies. Student lockers are provided for the purpose of permitting students to store their belongings with reasonable security.

Students are not to apply any stickers, share their lockers, or their locker combinations with other students.

Lost and Found

Please note that the school is **NOT** responsible for your lost or stolen articles. **We advise you not to bring items of value to school.** Also, as a suggestion, you might want to mark with a permanent marker, your clothing and other belongings. This enables us to return lost items to you.

Lost and found for large items, such as clothing and backpacks, is located in the cafeteria (black coat rack).

Small items such as jewelry and glasses that are found are located in the main office.

Lunch Time

During lunchtime students need to be in the lunchroom, library, supervised by staff, or in the courtyard. While at lunch, please remember:

- · Students must know their Student ID to purchase breakfast and lunch every day.
- · Use a conversational tone of voice.
- · Walk from place to place.
- · Stay within the red lines in the courtyard.
- · Put all trash in garbage cans and clean personal areas.
- · All food and beverages need to be consumed in the cafeteria. No food or beverage in the halls or classrooms (unless working with a staff member during lunch time).
- · Students who need to go to the office, library, or to use the phone, must get permission from the cafeteria supervisor.

GENERAL INFORMATION

Electronic Devices

Electronic devices should be silenced and put away unless permitted by Meeker staff.

PLEASE NOTE: Meeker MS is <u>not</u> responsible for lost or stolen personal property and may not investigate lost or stolen personal cell phones or electronic devices. Students are STRONGLY discouraged from bringing valuable cell phones or personal electronic devices to school and/or carrying them throughout the building. Please lock your valuables in your locker or leave them at home.

Cell Phones

Cell phones are not permitted during the instructional day, including during passing times and in bathrooms. Students may use cell phones during lunch time. Smart watches (such as Apple & Android watches) that serve dual purposes *may* be worn, but the phone features (texting, internet browsing, and calling) are to be turned off during class and instructional time.

Students are not to use their cellphones in classrooms without permission. Teachers have been advised to have students use an office phone, with permission.

Skateboards, Inline Skates, Heelies, Toys:

Any item that is disruptive to the educational process and environment is not allowed at Meeker. These items include, but are not limited to: Skateboards, inline skates, chains, spikes, and toys including laser pointers. In accordance with School District Policy, skateboards, skates, bicycles, and scooters may be used as transportation to school but may not be used on campus at any time. Bicycles must be locked at the bike rack during school hours. Helmets are recommended.

A Note Regarding Confiscated Items:

Students are encouraged not to bring items to school that will be confiscated. All confiscated items will be returned using the following plan:

1st offense: a student may pick up items at the end of the school day, unless the student has been non-compliant with turning items over to administration or staff. If a student is non-compliant, a parent or guardian must pick up the item.

2nd offense: a parent or guardian must pick up an item.

3rd offense: school keeps the item until the last day of school or makes a plan with parents.

Out of Bounds Areas

In order to keep students, staff, and community safe, these areas are "out of bounds" if there is no staff supervision:

- · The playing fields and tennis courts.
- · The wooded areas east and west of campus.
- · The county park to the north.
- · The faculty parking lot in front of the school.

Students who are in the above areas after reporting to campus are truant and may be subject to discipline and search.

Special Deliveries (balloons/flowers/other items)

UBEREATS UberEATS, Door Dash deliveries or other food deliveries, or any other similar type of service, are not permitted before, during, or after school. Any such type of delivery will be turned away.

We do not have the staff available to deliver or store items for birthdays, Valentine's Day, or other special events.

Please do not bring or deliver these items to school; they will not be accepted & cannot be stored in lockers. Save them for home, where your child may enjoy them.

Visitors

Signs stenciled on the doors of our building state clearly that all visitors to Meeker must register in the main office. This is to protect our campus and you. Students are **NOT** permitted to bring visitors to school.

STUDENT ACCOUNTABILITY AND SELF-ADVOCACY

Meeker Middle School has a tradition that includes student accountability and self-advocacy. This means making positive choices for one's self and others, courtesy, cooperation, friendliness, and an attitude of respect for people and property.

In the event that you need help with student accountability and self-advocacy, you will receive appropriate progressive consequences for your behavior. Consequences may include parent notification, conflict resolution contracts, lunch detention, after school detention, parent conferences, community service, or in-school or out-of-school suspension, conference with administer and/or expulsion from the district. The consequences and level earned will depend on the seriousness of the inappropriate behavior and the number of previous offenses.

Here at Meeker we will always provide a safe, secure learning environment that is free of unnecessary disruption, intimidation, and bullying. The school will not tolerate groups of people who are joined together to promote or participate in illegal activities since these groups may cause disruption of the educational environment or injury and/or intimidation of students and staff. Any person or persons who act in such a way as to initiate, advocate, or promote activities which threaten the safety or well-being of persons or property on school grounds, or which disrupt the school environment, will be subject to district discipline policies and regulations.

For additional information refer to the district Student-Parent Handbook (FOUND HERE).

Classroom discipline procedures

Classroom rules will be posted in each classroom.

Students are expected to comply with all classroom rules and procedures. Failure to comply may result in:

- · Staff member contacting parents/guardian to discuss the behavior.
- · Referral to school administration for the behavior.

Academic Honesty And Plagiarism

Plagiarism is using someone else's work and passing it off as your own. This includes sharing answers between students without teacher permission to work in groups.

"In doing research, you will be consulting the work of others and using the ideas in your own work. Academic Honesty demands that when you quote directly, or you want to use another person's idea, you must give them credit by citing the original source. Copying or simply rewriting without acknowledging the source constitutes plagiarism."

~from the Ontario School Library Association, 2002

Plagiarism may result in a zero for the assignment and/or disciplinary action to all parties involved.

Student Dress Code Expectations

<u>Personal Appearance – Per Kent School District Policy #3224</u>

Students are expected to dress comfortably in a manner that is conducive to learning, orderliness, and safety.

- While on campus or at a school event, all clothing must be modest with NO indecent exposure.
- No inappropriate messages (e.g., tobacco, alcohol or illegal substances, weapons, vulgar words/slogans, confederate flag, sexual innuendo, etc.).
- Gang related attire is prohibited.
- No hoods may be worn during the school day
- Sunglasses may not be worn over students' eyes during the school day.
- Ski masks (including balaclavas) are not to be worn at any time on campus.
 - Cloth, surgical, and K/N-95 masks designed to protect against viruses are permitted.

School administration will make a final determination, if necessary, regarding the appropriateness of the clothing. If the clothing is determined to be inappropriate the student will be asked to change and school discipline may be assigned when the student displays a consistent disregard for not following the dress code expectations.

Obscenities/Profanity

Students are expected to use appropriate language at all times. Students using obscene gestures, possessing pornographic material, or using profanity, will receive appropriate disciplinary action. This type of behavior is not only inappropriate, but may be determined to be harassment. This includes racial slurs or words that sound like racial slurs, or slurs against other marginalized groups.

Harassment Intimidation & Bullying (HIB)

Please refer to the Kent School District Student/Parent Handbook (FOUND HERE) for detailed information and policies.

Notification Procedures: If you feel you have been harassed, you have a right to file a complaint that will be investigated. Please report your complaint to any adult in the building or by completing an HIB online referral (<u>FOUND HERE</u>).

Reasonable Self-Defense

It is expected that a student must always first retreat from any threat of harm and/or contact an adult staff member for assistance before engaging in any type of physical response to an assault. However, an administrator may decide not to subject a student to discipline if, following a reasonable investigation, the administrator determines that all of the following are true:

- A student who is being assaulted or witnesses another student being assaulted acts only in a manner that is defensive and protective of himself/herself or others.
- The student is acting in a manner that a building administrator determines is reasonable and necessary in light of the circumstances.

• The student did not instigate, provoke, or promote the violence by his or her words or conduct immediately prior to the assault. A reasonable physical response to an assault may include holding the assailant's hands or arms to prevent the assault or pulling two fighting students apart and holding them until adult staff can arrive and intervene.

Defacing or Destruction of Property

For school discipline purposes, means the unauthorized, intentional damage to district property or the property of others (other than arson, above).

Under RCW 28A.635.060 (1), the school district may withhold the grades, diploma, and transcripts of a pupil responsible for intentional damage or loss to the property of the district, a contractor of the district, an employee, or another student until the pupil or the pupil's parent or guardian has paid for the damages.

If a student has been suspended or expelled, the student may not be readmitted until the student, parents, or legal guardian has made payment in full, or until the superintendent directs otherwise. If the property damaged is a school bus owned and operated by the district, a student suspended for the damage may not be permitted to enter or ride any school bus until the student or parent or legal guardian has made payment in full or until directed otherwise by the superintendent.

When the pupil and parent or guardian are unable to pay for the damages, the school district will provide a program of voluntary work for the pupil in lieu of the payment of monetary damages. Upon completion of the voluntary work the grades, diploma, and transcripts of the pupil shall be released.

The parent or guardian of the pupil is liable for damages as otherwise provided by Washington state law.

Repeated Defiance of School Authority

For school discipline purposes, this means refusal to obey reasonable requests, instructions, and directives of any school personnel (including volunteers or contractors working for the school) pertaining to the orderly operation of the school. Directives regarding safety need to be followed immediately. Lower, non-safety issues, students will be given multiple opportunities to comply before discipline is administered. Student's failure to engage academically will be addressed in ways that do not include disciplinary actions.

Disruptive Behavior of the Education Setting

An act at school or at a school-related activity that a student should know will have the effect of:

- Insulting, mocking, or demeaning a student, staff or group of students causing substantial disruption and/or interference with the orderly operation of the school; or educational setting
- Causing a substantial interruption to instruction or the safe and orderly operation of the school

Implementing the Guidelines for School Offenses

School administrators are expected to use their professional judgment and experience when assigning students sanctions and will, to the best of their abilities, apply these sanctions in a fair and equitable manner. The standard range for each offense does not prohibit a school administrator from exceeding the range, up to and including expulsion, if sufficient aggravating factors warrant such corrective action or if the threat of danger or substantial disruption supports an emergency expulsion under WAC 392-400-295.