

KENT SCHOOL DISTRICT – STUDENT TECHNOLOGY LEADERSHIP JOB DESCRIPTION

POSITION TITLE: STEP Leadership Team (8 open positions for 2013-2014 School Year)

POSITION LOCATION: Administration Campus

WORK PERIOD: During School Year

WORK HOURS: Twice a month, after school, from 3:30 PM-5:30 PM

COMPENSATION: Volunteer (see PERKS below)

SUMMARY: The Student Technology Educational Partnership (STEP) Leadership Team comprises of a body of high school students selected through a rigorous application process to serve at the district level. STEP Leadership Team plays an important role in successfully preparing Kent School District students for their futures as well as harnessing the opportunity provided by STEP Program to develop personal and professional skills.

ESSENTIAL DUTIES:

1. Meet with Technology, Security and Communications Leadership (TSCL) Team on regular basis to provide feedback on hardware and software evaluations and implementation strategies. STEP leaders test the latest technologies before they are implemented in the schools.
2. Serve on the Student Advisory Board of VisFest (Visual Literacy Arts Festival) – judges all film and video game entries, plan, organize, and host the annual Red Carpet Awards Ceremony, and provide instructional support to students and teachers on film production and video game design at the schools.
3. Participate in the Tech Expo – event promotion, assist with set up and tear down, managing student program booths, and media production on the event.
4. Serve on the STAR Program planning and deployment team – STEP members assist with laptop refurbishing and distribution to families who cannot afford to buy a home computer, to bridge the digital divide. STEP members are delegated as area managers; each is responsible for a component of the STAR deployment.
5. STEP also participates in NCCE(Northwest Council of Computer Education), Student Representative for Kent Chamber Business Expo, KM (Kent Meridian) Community Service Fair, Community Outreach Program, KR (Kentrige) Community service Fair, Instructional Support, NSBA (National School Board Association) and YouMeWe.

PERKS:

1. Learn to work with a team through technology related projects as well as develop skills in project management, humans resource management, communication, leadership, and public speaking
2. Represent your community, school, and fellow students
3. The opportunity to give back to the community and earn community service hours
4. Work alongside with the KSD IT Leadership Team and be connected to industry professionals
5. Be noticed by the managers and directors at the KSD IT department that provides internship and employment opportunities
6. The opportunity to test the latest technology, including hardware and software
7. Visitation to Microsoft Campus (Executive Briefing Center, Home of the Future, and Envisioning Lab), The Living Computer Museum, Digipen, SIFF Film Center, and more
8. Learn about video games evaluation from Digipen staff and about films evaluation from SIFF staff
9. Receive free SIFF(Seattle International Film Festival) tickets to the film screenings
10. Be notified about scholarship opportunities
11. Access to a fully equipped filming and broadcasting studio with the latest technology and equipment

REQUIREMENTS:

1. Completed STEP Leadership Team Application – can be download from www.ksdstep.org
2. A letter of recommendation from a teacher or counselor
3. A brief (one page) statement of purpose describing your reasons for pursuing admission to the STEP Leadership Team

APPLICATION: Submit the completed application packet to: Kent School District, IT-STEP Program, 12033 SE 256th Street, Suite D2200, Kent, WA 98030.