

First Period Teacher _____

Student Name (please print) _____

Parent – Student Handbook Review

The purpose of the Student Handbook is to communicate district and school expectations to the students and parents. It also serves as an informative resource for students and parents to learn about programs and schedules at Northwood Middle School. In addition, the planner will provide a way for students to organize and record assignments. Please take time to read through all of the information and discuss the contents. If you have questions or concerns, please include those below.

I have read and understand the contents of the student handbook. I understand that my student will be held accountable for the information contained in this handbook. Please sign and have your student return this form to their first period teacher by **September 11, 2009**.

Parent/Guardian Signature _____ Date _____

Please feel free to record any comments or suggestions regarding the Student Handbook.



Student Name (please print) _____ Grade _____

I have received the Northwood Middle School Student Handbook and Assignment Planner. My signature below indicates that I agree to read the handbook and be responsible for the contents. I also agree to take the handbook for my parent/guardian to read. I will return the form attached above with my parent/guardian signature to my first period teacher by **September 11, 2009**.

Student Signature _____ Date _____

Welcome to Northwood Middle School

Our Mission

In partnership with our community, we strive to promote relationships and learning activities which foster scholarship, leadership, creativity, and individuality.

ADMINISTRATION

Colleen Nelson..... Principal
Stefanie Heinen..... Assistant Principal

Welcome to Northwood Middle School! We expect the 2009-2010 school year to be an outstanding year. We encourage you to learn as much as you can, participate fully; have fun, and show pride and leadership in your school and community. Please help us maintain Northwood as an attractive and neat campus.

Northwood Middle School colors are purple and gray with teal trim. Our mascot is the Jaguar.

It is important that you read and understand the information in this handbook. You will be held accountable for following the rules and procedures as outlined. Thanks! Have a great year!

KSD NON DISCRIMINATION STATEMENT

Kent School District does not discriminate in admission, access, treatment, or employment on the basis of race, color, national origin, sex, age creed, sexual orientation, marital or veteran status, or disability. Students, school district employees, parents/guardians, and community members will not be excluded from participation in or be subjected to discrimination with respect to any educational program or activity. If you have any questions, please contact Larry Miner, Assistant Superintendent for Human Resources 253-373-7203.

ABSENCES

If you are to be absent from school, have a parent or guardian call the attendance office (253-373-7781). Absence due to personal illness, legal or medical appointments, injury or death in the family is excused. Most other absences are considered unexcused. Upon returning to school from an absence, the student should check with each teacher for make-up work. However, teachers are not obligated to provide or accept make-up work for unexcused absences. Failure to excuse your absence within 48 hours will result in school discipline.

Please report to the attendance office upon your return and get an admit slip which must be signed by all of your teachers. To avoid being tardy, students need to get admit slips immediately upon arriving at school.

For extended absences, 3 or more days, a parent may request assignments. Please allow twenty-four (24) hour preparation time for teachers.

ACADEMIC HONESTY AND INTEGRITY

Students at Northwood are expected to do their own work in an honest and forthright manner. Looking at another student's test paper, using crib sheets, obtaining test answers, copying homework, and plagiarizing are dishonest acts. NMS will not condone such acts. Students who compromise their integrity in these ways will be subject to disciplinary action.

AFTERNOON AND EVENING ACTIVITY POLICY

During the school year there are a number of afternoon and evening school-sponsored activities including dances and athletic events. To help maintain accountability we have some policies that you must follow at these night activities.

1. Students must be in attendance at school by the beginning of 3rd period to attend the activity, and the missed time must be excused.
2. All school rules, including dress code, apply at the activity.
3. Students must go directly to the location where the activity is taking place.
4. Once the students enter the activity they must remain inside. There are no in and out privileges.
5. Students are not permitted to leave an activity prior to the ending time unless they are checked out to a parent by an administrator.
6. Students who arrive more than ½ hour after the activity begins will not be admitted.
7. Students should arrange for parents to collect them within 15 minutes after the activity is over.

ASSOCIATED STUDENT BODY

ASB Officers:

President:	Staci Kato
Vice-President:	Quentin Liggins
Secretary:	Mackenzie Tucker
Treasurer:	Joyce Lin

ASB STICKER

What a deal! Your ASB sticker will cost \$15.00 this year. When you add up the free admissions to sports events, discounts to dances and on the yearbook, you will find this sticker is worth over \$20.00. Your ASB sticker will be placed on your I.D. card which will be laminated with your color picture. The ASB sticker and I.D. card will also indicate your official membership in the student body. This will entitle you to take part in the clubs and activities sponsored by the ASB. Join the ASB by purchasing your sticker from the cashier.

ATHLETICS

Our athletic program consists of four seasons as follows:

1 st Quarter	Football and Girls' Fastpitch
2 nd Quarter	Boys' Basketball and Gymnastics
3 rd Quarter	Girls' Basketball and Wrestling
4 th Quarter	Girls' Volleyball/ Baseball/ Co-ed Track

2009-2010 MIDDLE SCHOOL INTERSCHOLASTIC PARTICIPATION INFORMATION

Washington Interscholastic Activities Association (WIAA) requires that:

Prior to the first participation in interscholastic athletics, a student shall undergo a thorough medical examination and be approved for interscholastic athletic competition by a medical authority licensed to perform a physical examination. WIAA regulations state that those licensed to perform physical examinations include MD, Doctor of Osteopathy DO, Certified Registered Nurse (ARNP), Physician's Assistant (PA), and Naturopathic Physicians.

Kent School District requires that:

A current physical examination is completed prior to participation at the middle school level (grades 7-8) and must be dated **AFTER JUNE 1ST OF THE 6TH GRADE YEAR.** No exceptions can be made.

A current physical examination is completed prior to participation at the senior high level (grades 9-12) and must be dated **AFTER JUNE 1ST OF THE 8TH GRADE YEAR.** No exceptions can be made.

Physicals may be valid for 24 months from the date of the examination if all guidelines are met.

Physical expiration dates must extend beyond the respective WIAA season ending date.

Expiration dates occurring within a sport season shall require a new examination prior to that season.

2009-2010 Registration/Physical forms will be available at the Elementary, Middle School, High School and District Athletic Department main offices on or after June 1, 2009. Further information may be obtained at www.kent.k12.wa.us/KSD/AT/

If a student violates the KSD Athletic Code of Conduct, in or out of season, he/she will be subject to discipline.

BICYCLES, SKATEBOARDS, ROLLERBLADES AND SCOOTERS

Bicycles are to be locked in bike racks during school hours. Bicycles are the responsibility of the students. ***Skateboards, scooters, and roller blades are not to be ridden on campus.***

BUILDING HOURS

The building opens for your use at 8:15 a.m. You should leave promptly at the end of the school day unless you are taking part in athletics or other school-sponsored activities. Always take your books and materials with you to your activities because the building is locked immediately after school.

BUS SERVICES

Remember that according to state law the bus driver is in charge of the bus and passengers. You must obey the driver promptly and willingly or you may lose your bus-riding privileges. Good bus behavior is based mainly upon respect for others and safety. Please note – all school rules apply on buses. Students are allowed to ride only the bus to which they have been assigned by transportation. In case of emergency, prior approval must be obtained from transportation (253-373-7442) for a student to ride a different bus. The school does not have the authority to give this permission. **Students must show their student ID cards to ride the bus.**

The *activity bus* runs Tuesday, Wednesday, and Thursday afternoons. It is for those students who remain at school for a *supervised and specific activity*. *Students will be issued a bus pass by their activity advisor in order to ride the activity bus.*

CASHIER

Our cashier is at your service to take fees during the hours posted. Checks will be accepted in the exact amount of fee to be paid. Checks should be made out to Northwood Middle School. All checks returned "NSF" will be subject to a \$25 returned check fee.

CLOSED CAMPUS

Northwood has a "Closed Campus." This means that students are not to leave once they have arrived. This applies even before classes begin at 8:35. If, for example, your bus arrives at 8:20, you are not to leave campus. If your parents drop you at school, you must remain at school. If you leave for any reason, you will be considered truant and are not allowed to re-enter the campus.

CLUBS AND ACTIVITIES

Each of these groups has guidelines, rules, or constitutions specific to its activity. Some of these groups may have been chosen from a tryout or elected by the student body. Students may apply for or join several teams and clubs. We encourage students to get involved in one or more of these activities.

COMMUNICATIONS

DAILY Announcements – a bulletin is published for posting.
Northwood Middle School WEBSITE – The website contains a wide variety of information about Northwood including our monthly newsletter, links to Skyward Family Access and Teacher Webpages. www.kent.k12.wa.us/ksd/nw

COMPUTERS

Part of the Kent School District's responsibility is preparing our students for the 21st century and providing them access to the tools they will be using as adults. Below are some guidelines and principles for appropriate use. The complete Electronic Use policy can be found on the Kent School District Website.

- Student should only use their password and student account.
- Anyone caught using someone else's account will be in violation of the agreement. Both parties will be disciplined and include loss of privileges.
- Students should follow all Guidelines for Acceptable Use.
- Food, drink, and gum are not allowed near computers.
- Print only when absolutely necessary.
- School laptops should be used for school work and educational applications.
- Using the computers is a privilege. All school rules apply to the computers when using the internet and network.

Violations of the computer use policies will result in school discipline.

COUNSELORS

Northwood has an excellent counseling program. A counselor is available throughout the day to help students with situations and/or problems. If you desire an appointment, go to the counseling office in the main office, where the counseling secretary will assist you.

DRESS CODE - PERSONAL APPEARANCE

Students are expected to dress in a manner that is conducive to learning, orderliness, and safety.

During the instructional day, all clothing must be modest with NO indecent exposure (e.g., midriff top, tank top, strapless, halter) or inappropriate messages (e.g., tobacco, alcohol or illegal substances, vulgar words/slogans, confederate flag, sexual innuendo, etc.).

Shorts and skirts must be "fingertip length" or longer and must be hemmed with no holes or rips. Tops must be to the waist and can be sleeveless; straps must be at least three adult fingers in width. Pants must fit properly and may not sag or show any undergarment. Shoes must be worn and should be sufficient for walking safely at school.

Hats, headbands, scarves and any head coverings are not to be worn or displayed during the school day; this includes during lunchtime. Students should keep them in their bags or in a safe place. Bandanas or any clothing that may be considered gang attire will not be allowed on campus.

Students who report to school wearing clothing that is disruptive or distracting to the educational process or is dangerous to health and safety will be sent home to change into appropriate clothes. School discipline may also be imposed.

EARLY DISMISSAL

Excused early dismissals will be issued for pre-arranged medical/dental appointments. Other requests by parents for students to leave school early will be granted but may be considered unexcused. **A parent or guardian will need to come to school, show ID, and sign out the student through the attendance office.** Students will only be released to adults who are authorized per registration information. *You must sign out in the office before leaving the building.*

STUDENTS WHO FAIL TO PROPERLY CLEAR WITH THE ATTENDANCE OFFICE BEFORE LEAVING THE CAMPUS WILL BE CONSIDERED TRUANT.

ELECTRONIC DEVICES AND TOYS

Electronic devices and toys are disruptive to the educational process and can be a target for theft. Therefore, use of electronic devices is not permitted during the school day; this includes during lunchtime. These items include, but are not limited to, music players, game systems, cell phones, laser pointers, and cameras. These items should be turned off and stored away during the school day. These items will be confiscated and returned to a parent.

FAMILY TRIPS

The principal or designee may authorize an absence for pre-arranged family trips if the following guidelines have been met:

1. A written request must be made by the parent/guardian to the principal at least one week prior to the trip.
2. The request will explain the nature/purpose of the trip.
3. Student will obtain a Pre-Planned Absence Notification form from the Attendance Office. This form must be completed and signed by all teachers and returned to the Attendance Office prior to leaving for the trip.
4. Teachers may require make-up work be completed before the trip. Otherwise a student will be allowed one day for each day missed to complete make-up work.
5. If the absence occurs at the end of the semester, all course requirements must be completed prior to leaving.
6. School attendance is important and an extended absence may impact a student's grade.

If this process is not followed, the absence may remain unexcused and the student will not be allowed to make up his/her work.

FEES AND FINES

STUDENT FEES

(Subject to change)

I.D. Card	No Charge
Replacement ID/ASB Card	\$ 5.00
ASB Sticker	\$ 15.00
Student Planner	\$ 4.00
Annual w/ASB	\$ 18.00
Annual w/o ASB	\$ 21.00

FINE POLICY

During your years at Northwood you will be using many items which belong to the school. These include tools, books, instruments, and many other kinds of materials. If you lose or damage school equipment, you will be fined a fair repair or replacement value. Please note that if you are using school equipment or materials and they are stolen from you, it is still your responsibility to pay for them.

Textbooks are one of the big items you must look after; cover them, don't mark them up and don't leave them lying about. Teachers are authorized to assess fines for damaged books.

Fines are recorded on a student fine sheet. This becomes a matter of record and unpaid fines will prevent you from participating in sports or other school activities.

FOOD SERVICE

Breakfast is provided beginning at 8:10 a.m. and ending at 8:30 a.m. The cost is \$1.50.

The cafeteria provides hot lunches for \$ 2.50, milk for .50 cents as well as an a la cart menu. *Prices subject to change.*

The Kent School District has a free and reduced price meal program for those who qualify. Forms are mailed home by food services and can be obtained anytime during the year in the office.

FUND-RAISING

Students are not to participate in fund-raising activities on the Northwood campus unless authorization has been obtained from school administration.

GYM LOCKERS

Each student will be assigned a locker that is his or her responsibility to keep clean and **locked**. Locks are provided. **Lost locks are subject to a \$6.00 replacement fee.**

STUDENTS ARE NOT TO SHARE GYM LOCKERS WITH UNAUTHORIZED STUDENTS

Students who violate this rule may lose personal property. The school is not responsible for lost, stolen, or damaged goods belonging to students. It is unwise to have valuable items in your locker.

If you give your combination away, you have done a foolish thing. This is what causes most of the personal loss from lockers. The lockers are school property and may be opened by school authorities at any time when it is necessary. If you have locker problems, check with the Health and Fitness office.

Locker inspections will be made periodically. You can bring an additional lock from home, but you must give the combination to the Health and Fitness office.

GYMNASIUM USE

Due to insurance regulations the use of any areas of the building must be under the direct supervision of a faculty member. Please help protect our gym floors by not wearing street shoes in the gym and by not taking food or drink into the gym.

HALL CONDUCT

1. Walk – do not run inside the building.
2. Use a conversational tone of voice in the halls.
3. Avoid blocking the halls, doorways and stairs when you wish to stop and talk.
4. Pick up papers in the hall and use the wastebaskets when throwing things away.
5. No horseplay.

HALL PASSES

Any time you are in the hall during class time, you must have a regulation hall pass or a signed note from your teacher including date, time, and destination. **All staff members have the authority to correct any student they see misbehaving.**

HARASSMENT

It is the policy of Northwood Middle School that all employees and students should be able to work and learn in an environment free from harassment. Harassment – sexual, racial, verbal, or physical – interferes with our efforts to provide a safe and friendly atmosphere at school.

Verbal or physical harassment may involve taunting, badgering, heckling, tormenting, or physical intimidation.

Sexual harassment is unwanted and unwelcome sexual behavior which interferes with your right to get an education or to participate in school activities. It may involve uninvited comments, touching, gestures, jokes, notes, pictures, graffiti, gossip, or intimidation. Sexual harassment may include behavior which is offensive to an observing person, even if that person is not the intended target of harassment.

Racial harassment occurs when racial or other ethnic-based verbal conduct or use of physical gesture(s) interferes with an individual's work or school performance. It also occurs if the conduct creates an intimidating, hostile or offensive work or school environment.

The target and the perpetrator do not need to agree about what is happening; harassment is subjective. **At school and at school-related activities, behavior which offends or demeans others violates school policy and is illegal.**

Harassment will not be tolerated at NMS and administrative sanctions, ranging from parent conferences to suspension, depending on the offense, will be imposed. Students who feel they are victims of harassment should report their concerns to an adult at school or at home.

HEALTH AND FITNESS

Every student enrolled in Health and Fitness at Northwood Middle School participates in a full program of daily activity. A student must be completely dressed in workout clothes in order to receive full credit for the day. Required clothing includes: t-shirt or sweatshirt, shorts or sweatpants, socks, athletic shoes, and appropriate supportive undergarments.

HOMEWORK

Parents and students can expect that secondary students will have homework that serves to provide practice, enrichment, and assessment opportunities. The amount of time required to complete it will vary with the time of the school year, the activity being done, and the courses in which the student is enrolled. Homework is important and contributes to a student's grades, so it is recommended that parents monitor progress and completion. Students in music should expect to practice thirty minutes per night in addition to the homework in their academic classes.

During an extended illness, homework may be requested through the office. Please allow twenty-four hours for the homework to be gathered.

STUDENT HOMEWORK RESPONSIBILITIES

- a. Discuss each teacher's homework expectations with parents/guardians.
- b. Arrange with parents/guardians for an appropriate place to work.
- c. Schedule a regular time to complete homework.
- d. Complete the assignment as required by the teacher.
- e. Remain attentive during instruction and ask questions to clarify the homework assignment.
- f. Take home all necessary materials you need to complete your assignments.
- g. Use an organized means of keeping and carrying homework to and from school.
- h. Turn in carefully-completed assignments by the specified due date.

PARENT/GUARDIAN HOMEWORK RESPONSIBILITIES

- a. Discuss each teacher's homework expectations with your child.
- b. Encourage your child to develop good study habits by providing a specific time and an appropriate place to study.
- c. Contact teachers if concerns about homework develop.
- d. Assist students in developing a routine to ensure that:
 1. All required assignments and materials are taken home.
 2. All assignments are completed and returned to school on time.
 3. The student has an organized means of keeping and carrying homework.

HONOR LEVEL SYSTEM/STUDENT MANAGEMENT

In order to support a safe and productive learning environment, we expect all Northwood students to follow the building and district policies. The Honor Level System, a school-wide student management system, which tracks and monitors student offense has been implemented. Students can earn privileges and rewards through this system. Students will also receive appropriate consequences for offenses.

These offenses are called infractions. As students earn infractions they accumulate points and consequences.

Honor Level 1 = 0 points

Honor Level 2 = 1 -10 points

Honor Level 3 = 11 – 20 points

Honor Level 4 = 21+ points

Students on Honor Levels 3 and 4 are not allowed to attend school events including dances, assemblies and athletic contests.

Once an infraction is received it stays active for two weeks. After two weeks the infraction become inactive and will not count toward a student's current Honor Level status.

Honor Level consequences are progressive and range from lunch detention to In-School Suspension.

IMMUNIZATION LAW

In order to protect you from a number of childhood diseases, Washington law requires that all children admitted to public school be immunized against diphtheria, tetanus, pertussis (whooping cough), polio, measles, rubella (German measles), Hepatitis B and mumps. If you have any questions, ask in the nurse's office.

INSUBORDINATION

Insubordination means that you did not follow a reasonable request of an adult at school or going to and from school. Talking back to school personnel is also considered insubordination. Acts of insubordination will result in school discipline.

LATE ARRIVAL

Students who arrive late to school, after 8:35 a.m., shall report to the Attendance Office. Late arrivals due to illness, medical or legal appointments will be excused. Other late arrivals (including those due to failed alarm clocks, car trouble, power failure, etc.) are considered unexcused. Excessive unexcused late arrivals will result in disciplinary action.

LIBRARY (LMC)

The library is open for student use before school, during lunchtime, and after school. It is equipped with a book security system. Students must leave through the security system to ensure that books are properly checked out. Books not checked out will trigger the alarm. Books from the general library collection may be checked out for two weeks. Reference materials may be checked out for overnight only and are to be returned by 8:30 a.m.

Food, candy, and beverages are not allowed in the library at any time. Rest room visits during the period are not permitted without permission.

Students failing to comply with these regulations may be denied the use of the library. Behavior in the library is expected to be orderly, respectful, and courteous to enhance the quality of the study and reading expected of all students.

LOST AND FOUND

Please note that the school is NOT responsible for your lost or stolen articles. We strongly advise you not to bring items of value to school. Also, mark with a permanent marking pen your clothing, coats, and such. This enables us to return lost items. There are two lost and found locations, one in the Attendance Office and one in each locker room.

LUNCH BREAK RULES

1. Students will accept the responsibility for handling their own garbage, returning their own trays, and cleaning up their own spills, etc.
2. Students will behave in an orderly, reasonable manner. They shall not run, shout, throw anything, crowd or cut into lines, be disrespectful to staff or other students, or take food out of the cafeteria.
3. Students will form single-file lines to purchase food items. They will wait until food is purchased before consuming it. Students will stay in one line to purchase food.
4. The consequences for violations of the above guidelines for lunchroom behavior will result in lunch detention or other discipline.
5. **ALL FOOD AND DRINK ARE TO BE EATEN IN THE CAFETERIA. FOOD AND DRINK ARE NOT TO BE TAKEN TO HALLS OR CLASSROOMS FOR LATER CONSUMPTION.**
6. During the lunch period students are to remain in authorized areas only so that classes are not disturbed.

MEDICATION

Medications should rarely be taken at school. It is more desirable for medication to be administered at home. The only exceptions involve special problems where it is deemed absolutely necessary that the child must have the medication during school hours.

If the medication is to be taken while the student is at school, there must be on file with the school the following:

- 1) An Authorization for Administration of Oral Medication at School form completed by the child's physician identifying the medication, the dosage, how long it is to be taken and the authorization for the school to administer, and
- 2) A written statement signed by the parent(s) requesting the school to administer the medication.

The medication should be brought to the health room immediately upon arrival at school along with the two required statements.

Students in possession of medication in violation of above guidelines may be subject to discipline under the illicit drug section of the discipline policy, #3300.

NURSE

The nurse and health technician are here on a limited schedule. Students who become suddenly ill should always communicate this to a staff member so that assistance can be provided. Do not report to the nurse between classes unless it is an extreme emergency. Always go to class first and get a hall pass to the health room, so your teacher will know where you are. Students will not be permitted to contact parents from the classroom. Parents will be contacted by the office.

OFFICE HOURS

The office is open for public business from 8:00 a.m. to 4:00 p.m. Monday through Friday on school days.

PUBLIC DISPLAYS OF AFFECTION

In order to maintain high standards of conduct, students should refrain from public displays of affection in the school building, on school property, or at school-sponsored events.

SALES BY STUDENTS

Students cannot buy or sell food or any other item while at school without prior approval from school administration.

SNOWBALL THROWING

In order to prevent serious injury to staff or students, snowball throwing will **NOT** be permitted on or near the campus. Violations will result in severe disciplinary action.

STUDENT BEHAVIOR GUIDELINES

The following acts by a student on school premises (or in reasonable proximity thereof) or off school premises at any school-sponsored activity shall constitute sufficient cause for discipline, suspension, or expulsion:

- disruptive or disrespectful conduct
- disobedience of reasonable instructions of staff
- refusal to identify oneself
- truancy or unauthorized absence from class
- gambling
- cheating, plagiarism, or academic dishonesty
- sexual behavior
- vulgarity or profanity
- possession or use of tobacco
- possession, use or sale of alcohol, illegal drugs, controlled substances or narcotics
- possession of paraphernalia intended for storage, use or distribution of such alcoholic beverages, drugs, controlled substances or narcotics
- destruction or defacing of school property
- extortion
- intimidation, harassment, or bullying
- obscene gestures
- stealing/theft
- possession or use of any dangerous weapons, objects, or firearms
- commission of any criminal act as defined by law.

TARDIES

You need to be in class on time each period. Students are subject to discipline for tardiness.

TELEPHONE NUMBERS

General Information	253-373-7780
Attendance	253-373-7781
Counseling	253-373-7782
Administration	253-373-7780

TEXTBOOKS

Books are provided by the school for most classes. The textbooks are your responsibility which means you should handle them with care and be prepared to pay for any damage that occurs while issued to you. Textbooks should be covered at all times. The return of class materials is important, and your grades may be held if you fail to meet this obligation.

THEFT

Students are responsible for their own possessions. They need to take responsibility to protect their possessions from theft at all times. Students are highly discouraged from bringing any personal items of value to school. Northwood does not take responsibility for theft of personal belongings.

TIMEOUT / ISS ROOM

The Timeout/In-School Suspension (ISS) room is a supervised area located near the main office.

At Northwood staff members work with students in a number of ways to improve behavior. Detaining a student after school, additional work assignments, conferences, and isolation from peers are some strategies used to correct misbehavior.

Timeout / ISS is an alternative to out of school suspension. As an intervention strategy, students may be placed in Timeout/ISS for a class period, or for a full day, or longer. Parents will be notified when students are placed in the Timeout/ISS room. A full day in ISS may result in no after school activities.

The goals and philosophy of timeout/ISS are:

1. The classroom teacher retains primary responsibility for classroom discipline.
2. After repeated unsuccessful teacher interventions in the classroom, continued disruptive behavior is handled outside the classroom in a controlled setting.
3. Problem behaviors in one class will not affect the student's success in another class.
4. The disciplinary action should be a learning experience for the student and should encourage corrective behavior.
5. If a student exhibits dangerous behavior or blatant disobedience or defiance, suspension will be used.

TRUANCY

Absences that are not explained by an approved written excuse from a parent/guardian are considered truanies. Administrative action will occur for each instance. Discipline for truancy includes after school detention, lunch detention, in-school suspension, and suspension. *Truancy is defined as not reporting to school when parents expect you to be there, or not reporting to or remaining at assigned area after arrival on campus. Truanies will also be reported to the juvenile court as required by law.*

VISITORS

Signs on the doors of our building state clearly that all visitors to campus must register in the Main Office. This is to protect our campus and you. ***Students are NOT permitted to bring visitors or guests to school for any reason.***

INSERT KENT SCHOOL DISTRICT INFORMATION HERE