DISCLOSURE FORM

The Kent School District requires completion of this form for prospective volunteers, employees, and student teacher/observation/practicum/ internship placement. <u>If your answer to any of the following questions is YES, please give a complete explanation, using a separate sheet of paper if necessary, including duties, circumstances, and supporting documentation</u>. Any falsification or deliberate misrepresentation, including omission of a material fact or failure to complete any part of this application/questionnaire, will be grounds for denial of volunteer opportunities, placement/employment or continued employment with the Kent School District.

1. Have you ever had any certificate or license (1) subject to a reprimand (2) revoked, suspended or denied or (3) voluntarily relinquished to avoid revocation?
   Yes _____ No _____ Explain:

2. Are you currently or have you ever been the subject of any certificate or licensing investigation, inquiry or adverse action by any certification or licensing agency?
   Yes _____ No _____ Explain:

3. Have you ever been discharged, fired, non-renewed, placed on probation or requested to resign from a position?
   Yes _____ No _____ Explain:

4. Have you ever resigned from or otherwise left any employment while allegations of misconduct were pending?
   Yes _____ No _____ Explain:

5. Have you ever been disciplined by a past or present employer because of allegations of misconduct?
   Yes _____ No _____ Explain:

6. Are you currently or have you ever been the subject of any investigation or inquiry by an employer because of allegations of misconduct on your part?
   Yes _____ No _____ Explain:

7. Have you ever been convicted for any crime or pleaded guilty, fined or placed on probation for violation of any law? For the purpose of this question "convicted" includes (1) all instances in which a plea of guilty or of nolo contendere is the basis of conviction, and (2) all proceedings in which a sentence has been suspended or deferred. You need not list traffic violations for which a fine or forfeiture of less than $150 has been imposed. A conviction record will not necessarily bar you from employment.
   Yes _____ No _____ Explain:

All placements, pursuant to RCW Chapter 28A.400.303, as amended, will be required to complete a disclosure form indicating whether you have been convicted of crimes against persons listed in the statute. A criminal conviction history record, based on fingerprints, will also be requested from the Washington State Patrol and the Federal Bureau of Investigation. Student teacher / observation / practicum / internship placements can have their university/college submit proof of current fingerprints. KSD employment and internships will be conditional upon the district's receipt of a conviction history record that is clear of any convictions, adjudications, protective orders, final decisions, or criminal charges listed in RCW Chapter 43.43, as amended.

If offered a paid internship or position with the Kent School District, the Federal Immigration and Nationality Act require us to verify your identity and authorization to work before you may commence employment.

I authorize Kent School District to make any investigation of any personal, education, vocational, or employment history. I further authorize any current or former employer, person, firm, corporation, educational or vocational institution, or government agency to provide Kent School District with information they have regarding me. I hereby release and discharge Kent School District and those who provide information from any and all liability as a result of furnishing and receiving this information. I agree that falsification of any part of this application shall be sufficient cause for dismissal. References and personal information which become a part of this application will be regarded as confidential and shall not be revealed to me.

PLEASE PRINT _____ _____ D.O.B. _____
Last First Middle (aka maiden name, etc) MM/DD/YYYY

Signature of Applicant _____ Date _____

Witness, Print Name _____ Witness, Signature _____

<u>For Parent Volunteers</u>- Name(s) of your child(ren) attending this school: _____

<u>For Employees of Contractors</u>-Company Name: _____ Supervisor's Name: _____ Sup. Phone #: _____

<u>For KSD Employee-</u> Position/Title: _____ Location/School: _____

The Kent School District is an equal opportunity/affirmative action employer. The Kent School District complies with all federal and state rules and regulations and does not discriminate on the basis of age, race, color, creed, national origin, sex, marital status, or the presence of any sensory, mental, or physical disability.